

Medication Administration Competency

Name: _____

Date: _____

Evaluator: _____

_____	1. Washes/sanitizes hands prior to preparing medication(s) & after contact with resident or resident's surroundings.
_____	2. Handles medication(s) correctly. Avoids touching & discards any dropped or mishandled medication(s) properly.
_____	3. Checks for <i>allergies, contraindications or recommendations according to physician's orders or manufacturer's guidelines, etc.</i> prior to administration; i.e.: do not crush, give /c juice, give /c 8 oz. water, shake well, shake gently, check pulse, check blood pressure, do not give /c another medication(s), adequate time sequence between drops, inhalers, etc. Identifies medication(s) which <i>cannot</i> be crushed; i.e.: buccal, sublingual, time release, enteric coated, etc.
_____	4. If unknown or unfamiliar /c medication(s), looks it up to find the classification, major side effects, appropriate dosage, contraindications, etc. <i>before</i> administering.
_____	5. Properly identifies resident, explains procedure and observes complete medication(s) administration process.
The Six (6) Rights of Medication Administration are: <u>Right Resident, Right Drug, Right Dose, Right Route, Right Time & Right Documentation.</u>	
_____	6. Properly administers medication(s). Checks the medication(s) label three (3) times against the MAR to make sure they match. _____ a. When removing the medication package from storage. _____ b. When removing medication from the package/container. _____ c. When returning package/container to where it was stored.
_____	7. Measures liquids/powders at eye level on a flat surface.
_____	8. Properly checks expiration date of medication(s) when indicated.
_____	9. Medication(s) held OR investigated if presence of adverse effects; i.e.: bleeding /c anti-coagulant, bowel irregularities /c laxative, hypotension /c anti-hypertensive, etc.
_____	10. Pours medication(s) at time of administration.
_____	11. Properly documents administration of medication(s).
_____	12. Properly handles refusal of medication(s).
_____	13. Properly wears & disposes of any PPE as needed: gloves with eye drops, injections, etc.
_____	14. Locks medication cart when not in view.

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_____ 15. Properly administers prn and scheduled narcotics/locked medication(s). Eight (8) rights.

_____ 16. Checks *ALL MAR* pages through to back of MAR.

_____ 17. Maintains Medication Cart in a neat & orderly manner. Cleans up spills, wipes cart, etc. Stores medication(s) properly when cart is unattended.

_____ 18. Knows and identifies the Classification (i.e. antipsychotic, anti-anxiety, diuretic, stool softener, etc.), Indication for use as listed or not listed on the MAR (Right Reason), Desired effect, (Right Response) and Major side effect(s) of all medication(s) *before* they are administered.

Medication name:	Classification:	Indication for use:	Major side effect(s):	Desired effect:
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Comments: _____

_____.